



New Jersey Board of Public Utilities

NJ Board of Public Utilities
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625



Notice of Job Vacancy

JOB POSTING #: 29-2021

DATE OF POSTING: August 17, 2021

DATE OF CLOSING: October 15, 2021

TITLE: Manager of Broadband Access

SALARY: Commensurate with Experience

EXISTING VACANCIES: One (1)

WORKWEEK: NL (35 hour)

DIVISION/LOCATION: Board of Public Utilities
Chief of Staff's Office

DESCRIPTION: The Manager of Broadband Access will oversee a new office within the New Jersey Board of Public Utilities (NJBPU) responsible for assessing and developing solutions to address broadband gaps for New Jersey residents and communities. The Manager will play a lead role in the Governor's efforts to make New Jersey more equitable and create a compelling business environment through high-speed internet access.

The Manager will staff the new Commission on Broadband Access and assess broadband gaps statewide; develop plans to increase broadband access through new infrastructure investments, community broadband networks, and corporate partnerships; develop and evaluate proposals to fund broadband access; and coordinate local government broadband programs and represent the State of New Jersey on broadband issues at the federal level.

The Manager of Broadband Access will report to the NJBPU Business Ombudsman and will work with members of the Governor's Policy Office, the Economic Development Authority, other relevant departments, and with federal departments responsible for this issue area.

Work Responsibilities:

- **Develop strategy to equitably improve connectivity statewide**
 - Staff the Broadband Access Study Commission with partners in the multi-agency working group and draft the report with useful findings and actionable recommendations

- Compile data on broadband needs, and review best practices from other states and international governments with advanced broadband efforts
- Develop proposals to increase broadband access through new infrastructure investments, community broadband networks, and corporate partnerships
- **Apply for and guide broadband related grant funding**
 - Maximize New Jersey's receipt of federal grants related to broadband access
 - Create an evaluation system that rewards need, ability to implement, and innovation, among other factors
 - Monitor NJBPU's performance on federal grants
- **Serve as main contact for broadband-related discussions**
 - Represent New Jersey on multi-state and federal broadband-related meetings
 - Provide support and reduce duplication of effort for local government broadband initiatives
 - Assist the Governor's Economic Growth and Policy teams with addressing constituent (e.g., business, non-profit) broadband issues
 - Coordinate with EDA and other relevant departments, including the Department of Agriculture, Department of Community Affairs, Department of Education, and the State Library

REQUIREMENTS: Graduation from an accredited college or university with a Bachelor's degree. An advanced degree in management, policy or other related areas would be helpful.

EXPERIENCE: Candidates must have five (5) years of broadband and policy related experience.

Skills and Abilities:

- Deep expertise in assessing broadband needs and forward-looking broadband policy;
- An understanding of state government and excellent project management skills;
- Ability to prioritize workload, must be highly organized, detail-oriented, handle various tasks simultaneously and work independently within limited time constraints with little or no supervision;
- Must be able to maintain confidentiality and deal effectively and diplomatically with business professionals, local government officials, and legislative staff;
- Helps to institutionalize best practices; defines and implements needed systems and policies.

Demonstrated managerial skills, including such factors as interpersonal skills, decision-making, problem analysis and creative thinking, administrative judgment, delegation, managerial or financial control, interdepartmental cooperation/liaison, development of subordinates and organizational awareness are required. Good communication skills and leadership skills necessary.

NOTE: We value inclusion, integrity, innovation, empowerment, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity as well as through their own lived experiences.

OPEN TO THE FOLLOWING: Open to NJ Residents.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, diploma or unofficial transcript and Personal Relationships Disclosure Form ([Click Here](#)). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities
Office of Human Resources
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov**

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

Visit us at: <https://nj.gov/bpu/>

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.